

RAYBURN COLLEGE



(Autonomous, Accredited B++ Grade, 2.96 CGPA out of 4 by NAAC 2023)

Affiliated to M.U: No. MU/1-65/98/CDC/136:07.08.2012.

Recognized by UGC under Section 2(f) & 12(B) of 1956 Act: No.8-29/2015(CPP-I/C):23/04/2015.
BSF ROAD, GANGPIMUAL, LAMKA, CHURACHANDPUR, MANIPUR - 795 006, INDIA.

Email: admin@rayburncollege.ac.in

Website: www.rayburncollege.ac.in

Teacher advisors for student clubs for the academic session 2025-2026 were finalized and approved. The appointed faculty members will be responsible for guiding student-led activities, ensuring effective coordination, and aligning club initiatives with institutional goals.

The following appointments were made:

Club Name	Faculty Coordinator(s)
Electoral Literacy Club	Kamkholal Sithou
Versatile Club	Khaigoulen Touthang & Niangsialching
Botanic Club	Department of Botany
Photography & Videography Club	Ngaizakim & Pau Lian Thang Hauzel
Fine Arts & Cultural Club	Thangmingliani & Ginsianmuang
Literary and Debating Club	Hosea Lalremruot & Dr. Siambiakmawi
Mental Health Club	Janet Ngailianniang
Sports & Fitness Club	Emmanuel Lalneimawi Hmar

Action: The Registrar will circulate the final list of faculty advisors to all departments and clubs for implementation with immediate effect.

5. Restructuring and Realignment of Institutional Cells and Committees

Restructuring of institutional cells and committees was discussed and approved. The following appointments were made:

Committee/Cell	Position	Appointee
Extra-Curricular Activities Committee	Convenor	T. Tawnkhansiam
Anti-Ragging Committee	Secretary	T. Tawnkhansiam
Women Development Cell	Convenor	L. Lhingzalam Haokip

These changes aim to streamline operations, promote better coordination, and ensure each unit functions in alignment with institutional goals.

Action: The updated list of convenors and secretaries will be formally notified and circulated by the office of the Registrar

Minutes Prepared by: Lalngaihawmi

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Ref No. RBC/IQAC/2025/02

Meeting Notice

11/07/2025

All members of the Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting has been scheduled as per the details below:

Date : 14th July 2025

Time : 2:30 PM

Venue : IQAC Office

Agenda:

1. Review of Activities and Performance for the Academic Year 2024–2025
2. Planning and Implementation Strategies for the Academic Session 2025–2026
3. Best Practices for the Academic Session 2025–2026
4. Appointment of Faculty Coordinators for Student Clubs
5. Restructuring and Realignment of Institutional Cells and Committees

All members are requested to attend the meeting and contribute actively to the discussions. Your presence and valuable inputs will be greatly appreciated.

Lalngaihawmi
Director, IQAC
Rayburn College

Copy to:

- The Principal (Chairperson, IQAC)
- Vice Principal / Academic Dean
- Registrar
- All IQAC Members
- Office Copy

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MINUTES OF THE MEETING

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Resolutions:

1. **Review of Activities and Performance for the Academic Year 2024-25**
The Committee reviewed the activities and performance of the institution for the academic year 2024-25. Members noted satisfactory progress in academic, co-curricular, and extension activities. Key achievements, areas of improvement, and departmental highlights were discussed.

2. **Planning and Implementation Strategies for the Academic Session 2025-26**
An action plan was proposed for the upcoming academic session. The plan includes timelines for curriculum planning, enhancement of teaching-learning methods, academic calendar implementation, and student engagement initiatives. Department heads were requested to align their departmental plans accordingly.

Action plan shared by Director IQAC was approved by the meeting.

3. **Best Practices for the Academic Session 2025-26**
A discussion was held on institutional best practices. The following were noted and agreed upon for further strengthening and implementation:
 - Enhanced mentorship system with periodic monitoring and feedback mechanisms.
 - Promotion of gender equality and empowerment through workshops, awareness drives, and inclusive policies.

4. **Appointment of Faculty Coordinators for Student Clubs**