

## Rayburn College Library Consultation Membership Notice

---

The **Library Department, Rayburn College**, invites interested individuals to enroll in the **Special Library Membership**. This initiative offers access to one of the most comprehensive and resourceful academic libraries in town.

### ◆ Who Can Apply?

- ❖ Research scholars
- ❖ College Students/alumni.
- ❖ Faculty from other institutions.
- ❖ Postgraduate students.
- ❖ Competitive exam aspirants (NEET, UPSC, SSC, CDS, UGC-NET, CSIR-NET, CUET etc...)

### ◆ Member Benefits:

-  Access to reference books, journals & academic resources.
-  On-premise use of e-resources, computers and *wi-fi network connection (condition apply)*.
-  Quiet reading and research environment.

### ◆ Important Notes:

- **Membership is for in-library use only** (no borrowing).
- **Reserved cubicle for members.**
- **Rules and regulations apply** (available at the library or college website).
- **Special Membership fee: Rs. 300/ Month.**

 **Location:** Rayburn College Library,

(E-Block G-Floor), Gangpimual, Lamka.

 **Contact:** +918730819090

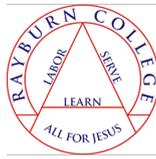
 E-mail ID: [librarian@rayburncollege.ac.in](mailto:librarian@rayburncollege.ac.in)

---

**#Note:** Preference will be given to Rayburn College Students and Alumni.

**Scan Here for Online Application Form:**





## **Rayburn College Library**

### **Rules for Consultation Members.**

---

**1. Eligibility for Library Use**

Only individuals granted consultation membership are allowed to remain in the reserved cubicle in the library. A valid membership card issued by the library must be presented on each visit.

**2. Library Hours**

The library will be open from Monday to Saturday from **7:30 AM to 5:00 PM**. It remains closed on Sundays and public holidays unless special permission is granted.

**3. In-Library Use Only**

All materials including books, journals, and references must be used within the library premises. Borrowing of materials is not permitted.

**4. Entry and Exit Protocol**

All consultation members must sign in upon arrival and sign out when leaving. The consultation card must be shown upon request by library staff.

**5. Code of Conduct**

Silence must be maintained at all times. Mobile phones must be on silent mode. Loud talking, group discussions, eating, and drinking are strictly prohibited.

**6. Use of Computers**

Library computers are to be used strictly for academic and research purposes. Accessing social media, streaming, or unrelated browsing is not allowed.

**7. Care of Library Materials**

All materials must be handled responsibly. Damage, defacement, or loss of materials may lead to fines or revocation of membership.

**8. Personal Belongings**

Only essential study materials are allowed inside. As the library cannot provide storage facilities at present, members must keep their belongings with them. The library is not responsible for any loss or damage to personal items.

**9. Membership Validity**

Membership is valid for the approved duration (e.g., one week, one month, or one year). Extensions may be granted based on need and proper request.

**10. Library Authority**

The librarian reserves the right to suspend or cancel membership at any time if the rules are violated.

**11. Consultation and Assistance**

For any clarification or assistance, members should approach the library staff or librarian directly.

- ◆ **Note:** Please contact the library for more information or queries. We appreciate your cooperation in maintaining a respectful and productive environment for all.

**e-mail id:** [librarian@rayburncollege.ac.in](mailto:librarian@rayburncollege.ac.in)